



Illinois Liquor Control Commission

Form ILCC-RIA Requests for Import Authorization

General Information and Procedures

General Information

This application is **NOT** intended for commercial importations of alcoholic liquor. It is intended strictly for the importation of personal inventories of alcoholic liquor. None of the alcoholic beverages authorized for importation through this application may be legally offered for sale or resale in any form.

The Illinois Liquor Control Commission (the Commission) is authorized on a case-by-case basis to grant **one-time only** permission to individuals to import personal collections of alcoholic liquor intended for personal consumption only, not for resale. Importation requests are limited to private individuals moving into Illinois, Illinois residents returning home from abroad and members of the U.S. Armed Forces. Below are instructions for filing a Request for Import Authorization.

In addition, prior to initiating any importation of alcoholic liquor, please contact the US Department of Homeland Security, Bureau of Customs and Border Security (CBP) concerning federal requirements, including Excise Tax and Duties due to the federal government.

Please note, if the final destination of the proposed imported inventory is outside of Illinois, approval must be obtained from the Alcoholic Beverage Control Authority (ABC) in the final destination state, even if the initial port of entry is within Illinois (e.g., O'Hare International Airport).

The following documents will be required by CBP officials for the release of imported alcoholic liquor:

- Written proof of approval from the appropriate ABC authority, and
- Payment verification of any required state taxes. In Illinois, payment of the Use Tax to the Illinois Department of Revenue.

Application Procedures

Request for Import Authorization Form

A request for Import Authorization from the State of Illinois must be received via email. Please use the enclosed Request for Import Authorization form when submitting your request. Once the Commission has received this information, your request will be reviewed and, if appropriate, the import authorization will be issued. If the authorization is granted, we will send the approved authorization to the address specified on the submitted request. We will also send a copy to the Illinois Department of Revenue, and keep a copy for our records. If the importer wishes to have an additional copy faxed to another location, such as your current residence overseas, please include that number in your original request.

Use Tax Liability and Form ST-44, Illinois Use Tax Return

The Commission makes no judgment or decision regarding any tax liability resulting from the importation of the aforementioned alcoholic beverage. You have the sole responsibility to ensure that all tax obligations to the Illinois Department of Revenue have been met. Please read the instructions and complete [Form ST-44, Illinois Use Tax Return](#), and send it to the address shown on the form. If you have any additional questions regarding taxation issues, please contact the Illinois Department of Revenue, Taxpayer Services at 1 800-732-8866.

Disclaimer

Please note, the above procedure is an exception to the general prohibition against importing alcoholic beverages outside of the "three tier" system. This procedure is not intended to be used by individuals for bulk purchases of alcohol overseas. Under no circumstances is any alcohol imported in the above fashion to be resold in any form. Existing Illinois licensees who import alcoholic beverages in a manner not proscribed by the Illinois Liquor Control Act are subject to revocation of their license. Individuals reselling alcoholic beverages without a requisite Illinois Liquor license are subject to criminal penalties.

Notice to Military Personnel:

If your Request for Import Authorization is associated with a return from an overseas posting, please include a copy of your PCS Orders with this request.

REQUEST FOR IMPORT AUTHORIZATION

Send this page ONLY to: Patrick Schoeben, 50 W. Washington St, Suite 209, Chicago, IL 60602

Phone: 217-685-4142 • Fax: 312-814-2241 • Email: patrick.schoeben@illinois.gov

NAME OF INDIVIDUAL IMPORTING ALCOHOL		DATE OF BIRTH	FAX NO.		EMAIL	
ADDRESS OF ALCOHOLIC BEVERAGE'S FINAL DESTINATION			CITY		STATE	ZIP CODE
WHY DO YOU NEED IMPORT AUTHORIZATION? (If necessary, please attach separate sheet)					SOCIAL SECURITY NO. (or resident visa no.)	

[illegible]